*(please print or type)*

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent's name/phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Age \_\_\_\_\_\_\_ Height \_\_\_\_\_\_\_\_\_ Hair Color \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

• *Remember, no changes to appearance once auditions take place without approval from director*

Shirt size: \_\_\_\_\_\_\_\_\_\_ Shoe size: \_\_\_\_\_\_\_\_\_\_ Pant size: \_\_\_\_\_\_\_\_\_ Dress size:\_\_\_\_\_\_\_\_

Why are you auditioning for this show?

What qualities do you possess that makes you stand out as THE choice to fill these roles?

Which roles appeal to you the most and why (ie. Ensemble, Nina, Benny, etc.)??

What was the most important fact you learned about this show during your preparation for the audition and how did you prepare?

**List ANY conflicts including work schedule/lessons/athletics/vacations –**

and the dates/times that you not able to be at rehearsal **ON THE BACK OF THIS FORM.** PLEASE NOTE: Anyone who cannot attend a full week of conflicts will not be considered for the show – the rehearsal period is short and intense and students need to be available for the entire time – although they may not always be called for the entire time.

**CONTRACT**

***PLEASE TURN IN THE LAST PAGE OF THIS CONTRACT AT YOUR AUDITION with BOTH the STUDENT and PARENTS SIGNATURES***

*I understand that it is an honor to be a part of this production and a privilege, not a right, to be cast. I will use the experience of being a part of this ensemble as a learning experience. This contract is what my directors expect from all the actors and crew involved in the show in order for this to be a successful learning experience.*

**Please read the following carefully and sign at the bottom.**

**1. ATTENDANCE:** I will attend ALL rehearsals. If I miss final dress rehearsals, teasers, or a performance, I will be replaced from the production. I will accept consequences for my actions that the Directors feel are necessary. I understand that there is an entire ensemble of people depending on me and I will make smart choices during the production process.

**2. REHEARSAL EXPECTATIONS:** I will bring my script, score, notebook/journal, and a pencil to EVERY rehearsal (even final dress). I will take notes in my rehearsal notebook about my blocking and will write down the comments the director gives me "to improve" during notes time, review those notes before the next rehearsal and make the changes. I understand that cell phones and all electronic devices must be turned OFF for rehearsal. I promise to respect this rule throughout the process. I also promise to clean up after myself and respect others property.

**3. SCRIPT:** I will print my script off the Edmodo account, knowing I will need to recycle the script at the end of the process. I am responsible for having my script at every rehearsal.

**4. MEMORIZATION:** As a performer I have a responsibility tothe playwright; thus I will speak the words of the playwright as they were written. I understand that failure to memorize lines/blocking by stated deadlines is possibly grounds for dismissal/replacement. I will look over my script before each rehearsal, even when I am memorized.

**5. DEADLINES:** I will make this show and its deadlines a priority. I will know my lines/blocking/choreography and songs by the due dates given and turn in all forms/money for things like Tech Meals, Shirts, Costume Fees, etc. on the due dates as well.**. I will not hold up the success of the show just because I didn't make it a priority**. I understand that we are all involved and all have other things to do as well, but as a group/team activity we all must do our part to make the production happen. I will pay attention to the rehearsal schedule and when things are due. I AM RESPONSIBLE for myself…not my cast members, not my directors, not my crew. If something is DUE—I will check it MYSELF.

**6. INTERACTIONS:** I will RESPECT ALL involved in this process. I understand we are a team and must work together. I will listen to my stage manager, dramaturges, assistant director and all tech designers ; they are crucial to making this show a success. I will listen to all of the directors as well. If I have a problem, I will talk to the person with which I am having a problem, or a member of the production team that I feel comfortable speaking with. I will maintain a professional attitude at all times with my director, fellow actors, ensemble, and tech team. Disruptive, hostile, or undependable behavior may result in dismissal from the show.

**7. HOMEWORK:** I understand that there is work that I will have to do outside of rehearsals. These may include memorization of lines, choreography, and some research. A character biography worksheet will be given to me and I must complete it as part of my responsibilities of being involved with this show. This helps me develop a well rounded character(s) and I am prepared to analyze my character in depth and portray a complete character(s) onstage. I

8**. REHEARSAL/PERFORMANCE DEMEANOR:** I will be focused and quiet and respectful at all times in rehearsal. I will NOT goof off onstage or offstage. In other words, I will use rehearsal time FOR REHEARSAL. I will be quiet backstage/in the rehearsal room and bring things to keep me quiet (homework, earphones) if needed. I will leave personal problems outside rehearsals so my problems do not distract from the creative work being done onstage/in rehearsal. I will not handle any props or costumes that are not directly related to my work. If I break a prop, costume, set piece out of carelessness I will be responsible for paying for its replacement. I will use this process to learn to accept feedback with grace and gratitude. I will write down the comments of the directing team during notes and if I have a question, I will wait to speak with the director after rehearsal. I understand that defending my choices during notes is bad form; it takes up everyone’s time and isn’t necessary.

9. **COMMITMENT IN REHEARSAL:** I will show my characterization in rehearsals. I will not save it for the performances. The sooner the directing team sees who I will be with the audience, the sooner my director can fine tune my interpretation and the other actors can react and change the delivery of their lines to me. I will show who I am and work to develop it together.

**10.** **PUNCTUALITY:** I will be mentally and physically prepared before the call time, so you are ON TIME to all rehearsals and show calls. If the director is not present, then I will start my warm ups on time, look over my notes, cue lines… I will be productive. **I understand that I must be on time to all rehearsals, no excuses accepted.**

**11. UNEXCUSED ABSENCES/TARDIES:** I cannot miss a rehearsal unless it was listed on my conflict sheet prior to auditions and is deemed an approved excuse. **If I miss THREE unexcused rehearsals, I will be replaced.** This has been done before and we will act on it. Also, **three tardies equal an unexcused absence**. The stage manager will be taking this seriously as instructed by your directors. We will have people covering all featured roles in the cast for this purpose.

**12.** **GRADES/DISCIPLINE:** I will **maintain a 2.3 GPA in your classes to be eligible to perform. I will bring a copy or screen shot of my report card showing my GPA and current grades to the auditions as part of the audition packet . If I am suspended from school, I will NOT be allowed to rehearse or perform; suspensions will be treated as unexcused absences. If a suspension lands in the last two weeks of a rehearsal, I may be replaced. I MUST attend school on the day of a performance (two classes) in order to perform. I will make smart choices during the run of this production.**

**13. REHEARSAL COSTUME:** I will bring in a rehearsal costume and rehearsal by the date set forth once rehearsal begin. I will change into this “uniform” before rehearsal begins without be asked to do it and will be in it EVERY rehearsal up until dress rehearsals. This includes the proper shoes, hair out of one’s face, and clothing. I am expected to take my job as actor in this production seriously and will learn to understand how my rehearsal costume impacts my performance. Students who forget their rehearsal costume earn one unexcused absence per rehearsal if not dressed out AFTER their first infraction.

**14. DRUGS/ALCOHOL:** I will never use alcohol or drugs before a rehearsal or performance. I will keep my mind and body at peak performance. A clear brain is essential for the creative process. If my SM/AD or Director even suspects drug/alcohol use at rehearsals they have an obligation to ME, the cast, and to the school to report it—even if it is opening night and I am a lead. I WILL MAKE WISE CHOICES.

**15. FOOD/DRINK:** I will not eat or drink (other than water) or chew gum in costume OR in the rehearsal room. If I eat in costume or in the rehearsal room I will be assigned a fine between $1 and $5 each time I am caught breaking this rule. If things are consumed at rehearsal, I am responsible for trash. At tech week dinners I will clean up after myself and the table I eat at. If the directors have to clean up after me once in any area (rehearsal rooms, dressing rooms)-- there will be nothing allowed at rehearsal.

**16.** **CARE OF ITEMS:** I will care for the costumes and props I use in the production. Costumes found disregarded and disrespected (ie. on the floor) will cost me $1 per item found to reclaim it. Any prop or costume that is intentionally broken or breaks due to carelessness will be charged to the student who will be responsible for paying for its replacement.

**17.** **My biography for the program will be submitted to dsaasm@gmail.com.**  Bios will be professional and not silly; they will be written in 3rd person, each list divided into DSA CREDITS and OTHER CREDITS, all titles of shows will be italicized, and the student’s names and roles will be in bold.

**Jenny Smith (Child Ensemble):** DSA CREDITS: *Hairspray*(Gretta), *Twilight Zone* (Man 2), numerous Pops Shows, 4Squared, Student Council President. OTHER CREDITS: *Peter Pan*(Tiger Lily), Lead Singer of *Justists Rocks,* blackbelt in Karate, and *Fame the Musical*(featured vocalist). She would like to thank her parents, and the entire cast and crew for their support and love.

All changes to bios will be made first week of rehearsal in August.

**18. MARKETING:** I understand that all cast and crew are part of the publicity crew—I am required to spread the word about the show. I will hang TWO posters or put flyers in local areas/businesses.

**19. CHANGING APPEARANCE:** I understand that I am cast for the look I present at auditions. I WILL NOT alter my appearance after I audition and/or have fittings without the approval of your director/costume designer (haircut/color, facial hair, piercings, braces…). Designs will be based on HOW I LOOK at auditions and changing things like hair length impacts what the designers and directors are creating on stage. Over summer I will pay attention to the changes- if I plan to get braces or cut my hair by several inches I will tell the directors at auditions.

**20. CASTING:** I understand how difficult it is to cast a show for the directors who take in all sorts of factors when piecing a cast together. If I accept my part and drop this show *for any reason*, I may not be eligible to audition for future all school musicals at DSA. I understand that it is extremely unprofessional to drop a role because of its size. And it is extremely bad form to complain about who received roles I wanted. I am building bridges with the professionals in this building and understand work ethic and what it means to be a part of a whole. There are no small parts, only small actors and I realize how fortunate I am to have been cast at all in this production. I will do my best to make this show a successful process from day one.

**21. PARENT INVOLVEMENT:** I understand that keeping with professional etiquette, rehearsals are closed to everyone except cast and crew. I will make sure my parents and friends know it is NOT OK to sit in and watch rehearsals. I will also remind my parents that I must be at all rehearsals on-time and picked up form rehearsals promptly. Parents are encouraged to help with tech week meals and marketing which will be posted through the Edmodo group.

**22. COSTUMES/FITTINGS: I understand that a costume fee of $20 is due on the first rehearsal.** I understand that fittings are an important part of getting the show prepared and they may take place outside of normal rehearsal times. It is my responsibility to make it to ALL costume fittings. If I miss a costume fitting, it will count as an UNEXCUSED absence. In addition, I will owe the costume shop 30 minutes of my time in order to make up the time they waited for me.

**23. SOCIAL MEDIA:** I will not Snapchat, Instagram, Facebook, Tweet or any other social media photos or video of the rehearsal/backstage process of this production. The Associate Producer will ask for specific shots with specific hashtags for advertising purposes. Otherwise, footage of rehearsals makes students self-conscious and ruins the trust in the room. I will also not repost any video that is sent via Edmodo to help me learn dances/vocals. If I am found posting unapproved items on social media, I could be dismissed from this production.

**24. I WILL KEEP THIS CONTRACT FOR MY OWN USE. I WILL PUT IT IN MY REHEARSAL NOTEBOOK AS PAGE ONE.**

**TURN IN AT AUDITIONS- IN THIS ORDER. Incomplete packets will affect casting.**

1. **Page #1 of this packet ( your Completed Audition Sheet)**
2. **Page #6 of this packet (The final page—signed by BOTH you and your parent(s)**
3. **A copy of your grades – can be a screen shot of IC—printed out. Must show your GPA**
4. **A photo of you – labeled with name (preferably 8 x 10)**

**REMINDER: Upon being cast, students will pay $20 costume cleaning fee – due at the first rehearsal. Also character shoes will be the actor’s responsibility to provide.**

March 13 3:15-5:30pm    Vocal Audition  
March 14 3:15-5pm Dance Audition  
March 15 3:15-5:30pm    Vocal Audition

March 17 3:15-6pm Callbacks

**Rehearsal schedule—subject to change – cast may not be called for the entire time period but should be available until notified of specific schedules (usually a week before)**

April 7, 14, 21, 28 - May 5, 12, 19, 26 (Fridays) 3:15-5:15

May 31 3:30-5:30pm

June 1-2 please keep 9am-4pm open

June 5-9 please keep 12-5pm open

Aug. 7-11 9am-4pm

Aug 14-18 times TBA (please keep 8:30-5:30pm open)

Aug 21 7am-6:30pm Teaser/Designer Run (Orchestra watch)

Aug 22-23 3:30—6:30pm Sing Through w/ Orch

Aug 24 3:30—5pm Sing Through w/ Orch/Rehearse Teaser

5:30-6pm Back To School Teaser

Aug 25 3:30—7:30pm

Aug 28 3:30—7:30pm

Aug 29 3:30—7:30pm

Aug 30 3:30—7:30pm

Aug 31 3:30-7:30pm

Sept 1 3:30—7:30pm Cover Run Through

Sept 4 LABOR DAY

Sept 5-6 3:30—8:30pm Dress Rehearsals

**Performance dates:**

Sept 7 Call 5pm - Show 7pm

Sept 8 Call 5pm - Show 7pm

Sept 9 Call 5pm - Show 7pm

Sept 10 Call 12pm - Show 2pm

Sept 12 10am (student matinee)

Sept 13 potential add on show?

Sept 14 Call 5pm - Show 7pm

Sept 15 Call 5pm - Show 7pm

Sept 16 Call 5pm - Show 7pm

------------*PLEASE RETURN THE FOLLOWING PAGE TO THE DIRECTING TEAM AT AUDITIONS. --------------------*

NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Grade: \_\_\_\_\_\_\_\_\_ Major: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Actor/Student**

I have read the contract for this production. I understand each of the 25 points on the contract and I will discipline myself to follow this contract to the letter. I understand if all actors cast in the show follow these rules, then our production will be run professionally. I also understand if I do not follow these rules I can and will be replaced. I understand that if actors do not abide by these “rules”, deadlines will not be met, people’s feelings could be hurt if everyone is not treated with respect, and we will not grow as performers unless we follow these simple guidelines. I accept the judgment of my directing team and know if I am not living up to my part of this process I can and will be replaced. I know that being a part of this show is a privilege, not a right. I am here to learn to be a part of a team and grow as much as possible as an actor.

I hereby agree to the terms of this contract.

Please print name here: X \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sign here: X \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Parents/Guardians**

I understand that all school musicals are DSA community events. I have read this contract and will help support my child’s involvement in the production. I understand that rehearsals will be after school, possibly some early evenings, and possibly a few Saturdays. Students are responsible for their own transportation home. I have also looked over my student’s conflicts on the schedule and agree that there are no existing conflicts that have not been listed. I understand that mounting a production takes a tremendous amount of time on all parties and will do my best to encourage my son/daughter to manage their time will outside of rehearsals and stay on top of their course studies.

I understand that this production is a learning experience for all involved and the cast will explore all sorts of issues about our past and our present day society. I understand that the directors of this production are professionals with over 60 years of experience between them. I know that sometimes they need to make decisions that are best for the team and will support them in upholding this contract. I know that being a part of this show is a privilege, not a right.

I hereby give my permission for my son/daughter to audition for this production and I agree to the terms of this contract.

X \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Email (please print clearly)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_