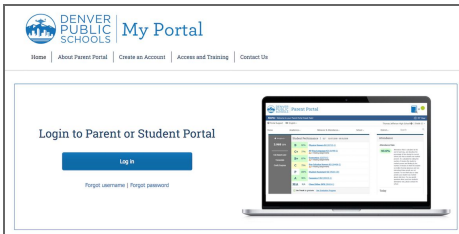


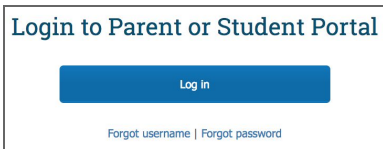
# DPS Schoology Guide for Parents

## Logging In

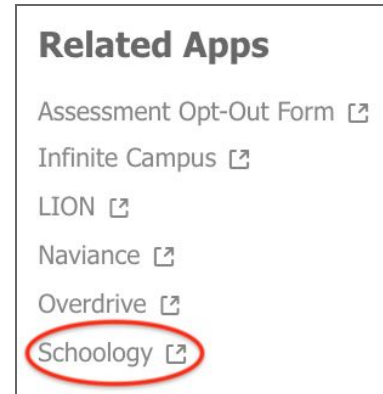
1. Go to the [Parent Portal](#).



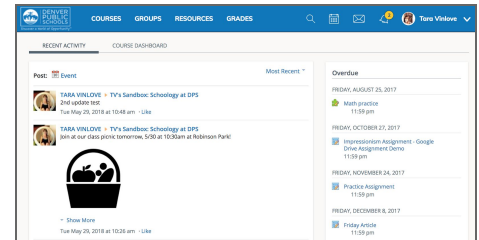
2. Click on Parent Login.



3. Click on All Apps > Schoology

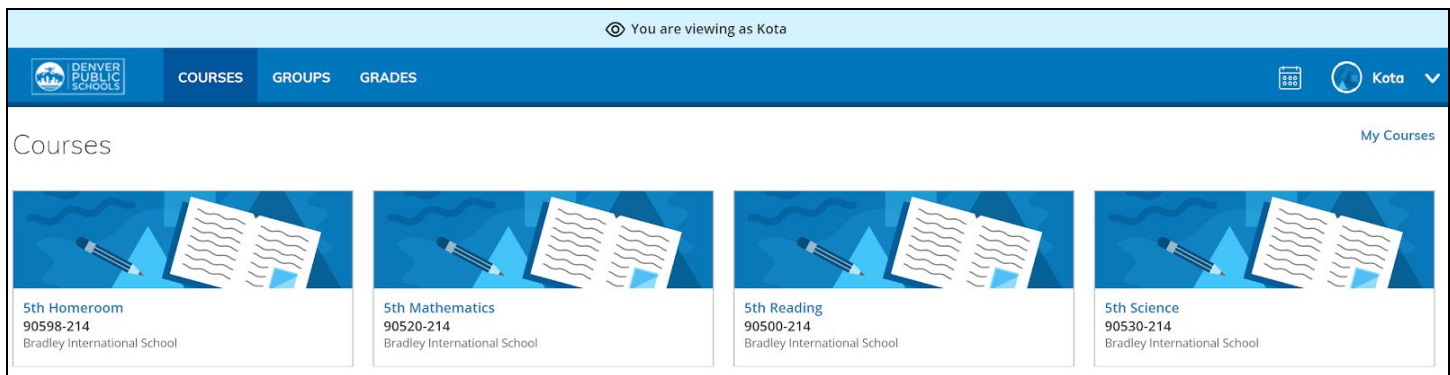


4. You will be brought directly into Schoology.

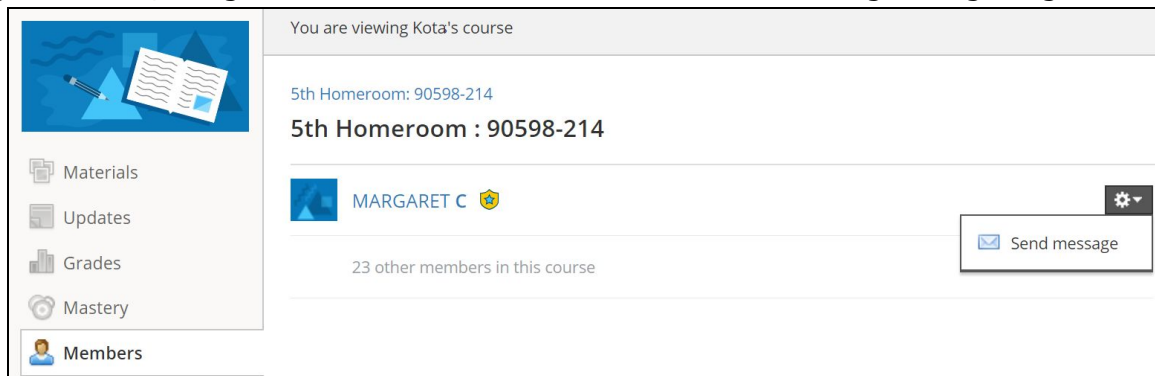


## View Courses and Message Teachers

You will notice the upper right-hand corner allows you to switch between your account and view for your child/ren's account(s). Select the child you want to see courses for and/or message teachers.



To message a teacher, navigate to the 'Members' tab and select 'Send message' using the gear icon.

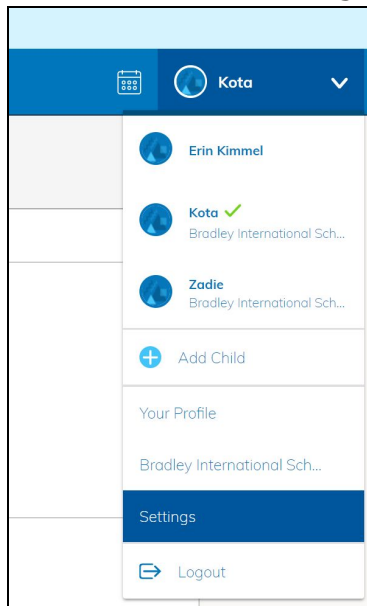


## Set Notifications

1. Click on the arrow next to your name in the top-right corner of the page.



2. Select Account Settings.



3. Select Notifications preferences for Email Summaries and Overdue Submissions. Be sure to select 'Save Changes' after your selection.

### Account

**Notifications** | Account Settings

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#### Parent Email Digest

Receive weekly or daily email reports of your children's activity

**Email Summary:**

**Repeat:**

**Time:**

**Day:**

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#### Overdue Submissions Email

Receive an email when an item's due date has passed without a submission from your child.

**Email Notification:**

**Save Changes**